



# STEWARDSHIP

## GIVING GENEROUSLY

### *My Catholic Giving Guide*

#### A GUIDE TO GIVING IN STEWARDSHIP

God calls us to be generous with all of our gifts, including our treasure. Our faith teaches us this through the Scriptures:

“Honor the Lord with your wealth, with first fruits ...” (Proverbs 3:9)

“How shall I make a return to the Lord for all the good He has done for me?”  
(Psalm 116:12)

In gratitude, we are called to give to God from our first fruits. That means creating an actual plan for giving to His Church. Throwing a last-minute donation into the collection basket time and again only leaves us frustrated. Having a plan, we can better do our part to share the gifts God has given us.

#### BEST PRACTICES

- Create and maintain a household budget
  - Plan your charitable giving annually
  - Use your parish’s online giving options (if applicable)
- Understand that tithing literally means to give 10 percent of your income. Suggested amounts: 5 percent to the local parish and 5 percent to other Church needs and charities that serve the greater community.



#### Offertory

Whether giving weekly, monthly or yearly, the offertory supports the parish’s mission and ministries.

#### ANNUAL DIOCESAN APPEAL

CATHOLIC *stewardship* IN ACTION

*Annual Diocesan Appeal*  
Supports many ministries, parishes and schools in our Diocese.



#### Second Collections

Supports the priorities of the Pope and bishops through specific global and local ministries.



#### Parish Capital Campaign

Provides the means for parishes to carry out specific projects.



#### Community Charities

Opportunities to support the mission of nonprofit organizations about which you are passionate.

“Whoever sows sparingly will reap sparingly and whoever sows bountifully will reap bountifully. Each must do as already determined, without sadness or compulsion, for God loves a cheerful giver.” – 2 Cor 9:6-7

USE THE WORKSHEET ON THE REVERSE SIDE TO PLAN YOUR GIVING

For additional information:

Rachel Martinez, CFRE, 817-382-4939, [rmartinez@adv-fdn.org](mailto:rmartinez@adv-fdn.org)  
Renée Underwood, CFRE, 817-533-7242, [runderwood@adv-fdn.org](mailto:runderwood@adv-fdn.org)  
[www.advancementfoundation.org](http://www.advancementfoundation.org)

# MY CATHOLIC GIVING GUIDE WORKSHEET

## 1. CALCULATE ANNUAL GROSS FAMILY INCOME:

My income \$ \_\_\_\_\_  
 My spouse's income \$ \_\_\_\_\_  
 Other income \$ \_\_\_\_\_  
 Total \$ \_\_\_\_\_

## 2. DETERMINE ANNUAL PERCENTAGE TO GIVE:

Tithing (10%) \_\_\_\_\_ %  
 (or)  
 Other \_\_\_\_\_ %

## 3. CALCULATE ANNUAL DOLLAR GIVING AMOUNT:

**Total Annual Gross Family Income X Annual Giving Percentage = Annual Dollar Giving Amount**

\$ \_\_\_\_\_ X \_\_\_\_\_ % = \$ \_\_\_\_\_

## 4. DETERMINE DOLLAR AMOUNT FOR EACH GIVING OPPORTUNITY:

### OFFERTORY

Weekly \$ \_\_\_\_\_ (or) Monthly \$ \_\_\_\_\_ Annual \$ \_\_\_\_\_

### ANNUAL DIOCESAN APPEAL

Annual \$ \_\_\_\_\_

### PARISH CAPITAL CAMPAIGN

Annual \$ \_\_\_\_\_

### SECOND COLLECTIONS

Priest Care Fund\* \$ \_\_\_\_\_  
 Church in Latin America (CLA) \$ \_\_\_\_\_  
 Black and Indian Missions \$ \_\_\_\_\_  
 Catholic Relief Services (CRS) \$ \_\_\_\_\_  
 Pontifical Good Friday Collection for the Holy Land \$ \_\_\_\_\_  
 Seminarian Formation Fund\* - Good Shepherd Sunday \$ \_\_\_\_\_  
 Catholic Communication Campaign\*\* \$ \_\_\_\_\_  
 Annual Collection for the Holy Father (Peter's Pence) \$ \_\_\_\_\_  
 Catholic University of America \$ \_\_\_\_\_  
 Catholic Charities Fort Worth\* \$ \_\_\_\_\_  
 World Mission Sunday (Propagation of Faith) \$ \_\_\_\_\_  
 National Collection for Retired Religious \$ \_\_\_\_\_

\* 100% of the money stays in our diocese

\*\* 50% of the money stays in our diocese

### OTHER CHARITIES

\_\_\_\_\_ \$ \_\_\_\_\_  
 \_\_\_\_\_ \$ \_\_\_\_\_  
 \_\_\_\_\_ \$ \_\_\_\_\_  
 \_\_\_\_\_ \$ \_\_\_\_\_

### TOTAL ANNUAL GIVING

AMOUNT: \$ \_\_\_\_\_



### GIVING EXAMPLE

#### 1. Calculate annual gross income:

My income	\$45,000
Spouse's income	\$10,000
Other income	\$5,000
Total	\$60,000

#### 2. Determine annual percentage to give: 10%

#### 3. Calculate annual giving amount:

\$60,000
x 10%
\$6,000

#### 4. Determine dollar amount for each giving opportunity:

Annual parish offertory	\$6,000
(50% of total giving)	x 50%
	\$3,000

Weekly offertory	\$3,000
	÷ 52
	\$57.60

OR

Monthly offertory	\$3,000
	÷ 12
	\$250

Annual Diocesan Appeal	\$1,000
------------------------	---------

Parish Capital Campaign	\$1,000
-------------------------	---------

Annual second collections	\$25
	x 14
	\$350

#### OTHER CHARITIES

Grade school fundraiser	\$100
Catholic Charities	\$150
Charity 1	\$200
Charity 2	\$200

OTHER TOTALS	\$650
--------------	-------

TOTAL ANNUAL GIVING	\$6,000
---------------------	---------